



From: Kathryn J Redd, *Project Safe Neighborhoods Anti-Gang Initiative Coordinator, Tippecanoe County Prosecutor's Office*

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Date: **Tuesday, May 19, 2009**

Press Release: **FOR IMMEDIATE RELEASE**

Date set for June Tippecanoe County PROJECT SAFE NEIGHBORHOODS Rental Property Owner and Manager Training Course

Keeping Illegal Activity Out of Rental Properties

JUNE 2009

PROJECT SAFE NEIGHBORHOODS

Rental Property Owner and Manager Course Schedule

The June 2009 session of the PROJECT SAFE NEIGHBORHOODS Tippecanoe County Rental Property Owner and Manager Training Course, "*Keeping Illegal Activity Out of Rental Properties*" will be held on Tuesday, June 16 and Wednesday, June 17 from 6:00pm to 9:00pm in the Grand Prairie Conference Room at the Tippecanoe County Building and is now open for registration.

The course is offered free of charge and advanced reservations are required. Participants who complete the 2-day evening course will receive a copy of the 200-page manual and a certificate of course completion from PROJECT SAFE NEIGHBORHOODS; Pat Harrington, Tippecanoe County Prosecutor; US District Attorney, Northern District of Indiana, and the US Department of Justice.

Rental property owners, managers and staff (maintenance, office, leasing) are encouraged to make their reservations for the program early, as class *size is limited*.

DATES

Session 7:

- **When:**
 - **Tuesday, June 16, 2009 and Wednesday, June 17, 2009**
 - 6:00pm-9:00pm
- **Where:**
 - **Tippecanoe County Building, Grand Prairie Conference Room**
 - 20 North Third Street, Lafayette, Indiana 47901

TO REGISTER

By email:

Send request to Kathryn Redd at kredd@tippecanoe.in.gov; include your name, personal address, name of the rental property or properties you represent, number of rental units you own/manage, your office and mobile phone numbers and email address.

The PSN Rental Property Owner and Manager Training Program

The course includes Federal, State and Local law and provides instruction on **Preparing the Property, Code Requirements, Applicant Screening, Ongoing Management, Apartment Watch/Promoting Community, Warning Signs of Drug Activity, Clandestine Labs, Crisis Resolution, The Role of the Police, US Department of Housing and Urban Development, and Resources to Use Today.**

Tools such as **Neighborhood Associations and Crime Watch Programs** (maps and contact information), **Sample forms** (*Fair Housing and Section 504 Policies, Reasonable Accommodation Policy Statement, Verification Form of Need for Accessible Unit, Residents' Reasonable Accommodation Request Form, Criminal History Policy, Crime Free Lease Addendum, Facsimile Applicant Rental Verification Form, Post Rental Application Verification Form, and Property Maintenance Checklist for Rental Property Owners/Managers*); and **Community Resources** (*Tippecanoe County Law Enforcement agencies contact listings, Tippecanoe County Fire Departments, City of Lafayette and West Lafayette Government Resources*) are provided.

Two supplementary presentations are also included:

- **Illegal Drug Identification**, Detective Dan Shoemaker, *Detective, Lafayette Police Department*
- **Gang Identification**, Pat Harrington, *Tippecanoe County Prosecutor*

The six-hour course is facilitated by Kathryn Redd, Project Safe Neighborhoods Anti-Gang Initiative Coordinator/Investigator.